St. Mary Education Committee
June 17, 2026 – 5:30 pm
Meeting Minutes

Members Present: James Medley, Kathy Webster, David Gavin, Andrew Dupperieu, Blake Cvengros, Lynn Thompson, Matt Durbin, Dr. Ed O'Neil, Sheryl Chino and Austin Smith

Members Not Present: Amanda Wurth and Kristin Stone

Guest – No guests in attendance

Episcopal Vicar Present: Fr. Mike Clark

St. Mary /Diocesan Staff Present: Mary Smith, Holly Miller, Ashley Wright, Robin Mowers

Meeting Called to Order – 5:30 pm

Opening Prayer – Fr. Mike Clark

Approval of Minutes – April's meeting minutes were approved with minor adjustments

New and Pending Business—

Introductions - Fr. Mike introduced our new system director, Bryan Krueger. Holly Miller is the new admissions and alumni coordinator. As former SMEC members end their terms, Blake introduced new SMEC representatives. Kathy Webster will replace Paul Humm in representing St. John. James Medley will represent St. Thomas More, replacing Andrew Duperrieu.

Athletic Handbook Updates and Approval – Current handbook is in compliance and it will be reviewed again at a future date.

Safety and Security – The 2025 Homeland Security grant application is still pending approval at the government level, however, work continues on lighting and intercom system updates from the 2024 grant. The intercom system should be in place by the beginning of the school year.

Officer Elections – Existing SMEC officers will stay in place by acclamation as former officers were willing to continue in the roles and no one expressed interest in assuming the roles.

Middle School/High School Principal Hiring Updates – The open position has been advertised and publicized. It has been posted to the SMSS website and will be posted to the diocesan website soon. The committee will include the episcopal vicar, system director, a SMEC member, a middle school teacher and a high school teacher. We do have a short list of interim candidates with strong abilities and loyalty/dedication to the school. The task of filling the position is being approached with urgency and upmost attention.

High School Summer Reading Selections – SMEC members asked that the appropriateness of a book on the summer reading list be reviewed. The selection will likely be replaced.

Strategic Plan Committee Reports – Committees will resume meeting with the new school year.

Administrative Updates

Episcopal Vicar Update – Fr. Mike has asked area priests to include St. Mary School System in mass petitions at least monthly. He also shared Lisa Clark will be stepping away from her role at St. Mary to assume the open bookkeeping position at St. Thomas More.

Director Updates – Bryan Krueger shared updates on open teacher and staffing positions. Several positions have been filled and offers tendered. Plans are in place to share profiles and pictures on social media as those offers are accepted. A Constant Contact email will also be drafted on the efforts and progress made in the coming days. The email will be sent from Bryan to parents and other partners.

Principal Updates - Mary Smith shared updates on the open elementary school teacher and staffing positions. Maintenance staff and Mr. Courtney have worked on summer cleaning as well as updates to the chapel that will further demarcate the worship space including a hardwood floor. She mentioned we have some new enrollment, some returning students and some leaving at the elementary school. System-wide they have conducted exit interviews as families leave.

Advancement - Ashley Wright provided an advancement report and has raised over a million dollars for the school in the last year. The Big Give was a success as the matching gift pledged was earned.

Enrollment/Alumni – Holly Miller shared an enrollment update. Tours continue for perspective students. The summer alumni event was well attended and monthly breakfasts continue at Kirchoff's.

Finance – Robin Mowers submitted the April and May financials for approval. 95% of budgeted expense has been realized so far. Janitorial supplies will be purchased for summer work. The gas bill is still high compared to last year. SMEC approved the financials provided. The Forvis Mazars review is complete. The team out of Louisville did not find any adjustments needed. We will be moving forward with an audit. New uniforms are being purchased for boys and girls basketball, soccer and volleyball. Shot clocks required for the 2027 – 2028 school year are being donated to the school.

Announcements – The committee expressed its gratitude for both Andrew Dupperieu and Paul Humm's time with SMEC.

Next SMEC Meeting –July 15th at 5:30pm.

Closing Prayer Fr. Mike Clark led a closing prayer

Meeting adjourned 8:15 pm.