

**St. Mary Education Committee**

**October 26, 2022 – 5:30 pm**

**Meeting Minutes**

**Members Present:**

Father Brad Whistle, David Gavin, Stefanie Wilcox, Krista Lea, Jamie Paxton, Colleen Stovesand, Andrew DuPerrieu, Beth Kaufman, April Dunn

**Members Not Present:** Robbie Shoulta, Chris Miller, Michael Eck

**St. Mary /Diocesan Staff Present:** Monica Hayden, Ashley Wright, Doug Shelton, Robin Mowers, Mary Smith

**Visitors Present:**

**Meeting Called to Order – 5:31 pm**

**Opening Prayer – Andrew DuPerrieu**

**Approval of Minutes –**September minutes approved by consensus.

**Episcopal Vicar Update –** No report

**Administrator Updates –**

**Director Updates –** Written Report

**Elementary School –** Written Report

Grandparent lunches were well attended. Looking forward to more opportunities to have families in the school.

Hosting Party on the Playground to showcase the new equipment installed over fall break. Paid for by PIE. Provides new equipment and opens up more space for the kids to play.

**High/Middle School –** Written Report

**Reports Continued:**

**Catholic Identity –** No report

**Advancement and Enrollment –**

Still need a lot of volunteers for the auction for Saturday. No volunteers to do valet parking. Will have people park themselves with a few attendants to direct traffic. Looking for help with servers, and want people to shadow workers with experience working the auction. The viewing party is on Friday. The goal for the auction is to make \$250,000.

Working on upcoming school year enrollment. Focusing on perception of the school – gathering input from the stakeholders – SMEC, students, PIE, leadership groups within the system. Trying to gather information from people who know the school well. Not focused on those outside the school. If we were selling the school to someone outside the school, what are the selling points

Building & Grounds –

Update provided in directors report

Finance Report –

Financials approved by consensus.

Finance committee is working out guidelines for how funds held are invested/managed. Also working on a more specific donor agreement for how dollars are going to be/can be distributed.

Technology – No report

Booster Club – Written report

Old Business -

New Business – Marketing activity

Need to discuss Constitution/By-Laws. Monica will send them out for review. Need to make sure we are following by-laws and discuss any changes that may need to be made. By-Laws were last reviewed and approved in December 2014.

Will be having a Christmas lunch for facility and staff. Want volunteers to help out with set up, serving, and cleaning up. Lunch will be December 16<sup>th</sup> and will start at 11:30 after dismissal.

Next Meeting November 30 2022, at 5:30

Closing Prayer

Adjourned at 6:31 pm