

November 30, 2022 – 5:30 pm

## Meeting Minutes

### Members Present:

Father Brad Whistle, David Gavin, Stefanie Wilcox, Jamie Paxton, Colleen Stovesand, Andrew DuPerrieu, April Dunn, Robbie Shoulta

**Members Not Present:** Chris Miller, Michael Eck, Krista Lea, Beth Kaufman,

**St. Mary /Diocesan Staff Present:** Monica Hayden, Ashley Wright, Doug Shelton, Robin Mowers, Mary Smith (By Phone)

### Visitors Present:

**Meeting Called to Order – 5:30 pm**

**Opening Prayer – Andrew DuPerrieu**

**Approval of Minutes –** The director's written report will be added to the minutes.

**Episcopal Vicar Update –** No report

**Administrator Updates –**

**Director Updates –**

Mrs. Hayden, Mrs. Smith, and Mr. Shelton attended a 2 ½ day leadership event at KY Dam Village, funded through title funds.

The auction was a great success.

The associate superintendent is no longer with dioceses. There are no plans to replace her, but we don't expect this to impact St. Mary's School System. This position would focus on curriculum, map testing, and academics. She was also on accreditation teams.

**Elementary School –** Written Report

**High/Middle School –**

We are two weeks from finals.

Sports season has transitioned into basketball. There has been an increase in attendance through athletics, special events, and school system masses. There are lots of activities going on, including the Boxes of Joy service project, and the school has had many positive achievements. There is a lot of rigor in our academics in the classrooms, and we are in a good place to close out the semester.

### Reports Continued:

Catholic Identity – No report

Advancement and Enrollment – Written Report & Verbal

There is a written report on Fundraising. Auction years don't seem to impact other fundraising efforts negatively, and the Annual Fund is on pace to reach our goal.

The auction had 381 guests in attendance and raised \$257,000 versus the goal of \$250,000. There was a donor who sponsored the dinner, which offset those costs. A donor also funded and supplied the Yeti cups and most of the alcohol for the silent auction. There were 121 buyers out of 381 in attendance.

Verbal approval was given for the auxiliary gym, and the plan is to start on Monday (December 5<sup>th</sup>).

EANS will pay for HVAC repairs, including labor and equipment. OVEC issued Alpha Mechanical a PO for the total amount, and we have an invoice for 50% to procure equipment. This project will need to be done over the summer.

Finance Report – Financials presented for review.

Financials are approved by consensus.

The finance committee is working out guidelines for how funds held are invested/managed and they are also working on a more specific donor agreement for how dollars are going to be/can be distributed.

Technology – No report

Booster Club – Written report/Meeting Notes Attached

Old Business -

Marketing activity update

Marketing met with seven small groups: elementary, middle, high school, PIE, staff, faculty, and SMEC, and came away with 320+ comments on great things about SMSS. The comments have been grouped together, and there is a meeting planned with the administrative team to get the top 10 marketing ideas.

Staff Christmas lunch to be held December 16<sup>th</sup>. It will be catered.

Safety Committee Update-

Three main committees are meeting. They did a tour of both schools to look at all aspects of the schools regarding safety. This is still ongoing and a priority.

New Business – Bylaws Review

Bylaws were last reviewed in 2014. The bylaws were looked over, and suggestions for changes or updates were discussed. Bylaws state that amendments must be submitted in writing at least one meeting prior to voting on any changes. Proposed amendments are to be documented and presented for a vote in the next/future meeting. Monica made notes on proposed changes and will send them out before the next meeting so members can review them.

Parishes have agreed to increase the parish subsidy by \$100 per student to fund faculty salary increases. This subsidy goes to the school system, not to the family directly.

The next meeting is on January 25, 2023, at 5:30 PM.

Closing Prayer

Adjourned at 6:31 pm